

**FALLING WATERS MASTER ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**JUNE 14, 2017**  
**MINUTES**

A meeting of the Board of Directors of the Falling Waters Master Association Board of Directors was held on June 14, 2017 at the Sandcastle Management Office, 9150 Galleria Ct Suite 201, Naples, FL. Directors present were Carol Connolly, Toni Mazur (via Teleconference), Ron DiFabio, Janice Schienke (via Teleconference), Tom Skonie (via Teleconference), Rose Zalecki representing Falling Waters II, Carol Manning, Dennis Baranec representing Jasmine Court (via Teleconference), and Genesta Vokovich (via Teleconference). Also present was Damian Schaeffer of Sandcastle Community Management.

The meeting was called to order at **11:00 AM**. It was determined that a quorum was present and proof of due notice was accepted.

Carol Connolly stated that Janice Schienke was resigning as the Vice President but would continue to serve as the landscaping chair and thanked Janice for her service.

**NEW BUSINESS:**

1. **BOCCE/TENNIS COURT IMPROVEMENTS MOTION:** Mr. Mazur made a motion to approve the installation of extension of the brick area between the tennis courts and bocce court in accordance with the schedule and information provided in the June 6, 2017 email from Carol Connolly to the Master Board. Ms. Manning seconded the motion and all voted in favor. The new lighting and fans inside the bocce court and a two-step riser for bocce fans and players and a table/umbrella/chairs for tennis/bocce fans and players is to be delayed until a budget assessment is made at the end of October 2017.
  
1. **CLUBHOUSE SOUND SYSTEM APPROVAL:** Ms. Connolly made a motion to approve the purchase of the sound system for the clubhouse from Music Everywhere described in the June 7, 2017 email and attachments to the Board not to exceed \$17,000 and directs Sandcastle to create a line item in the reserves called "Clubhouse Sound System" with the expenditure to be paid from the reserve account. Mr. Skonie seconded the motion and all voted in favor.
  
2. **MEMBER CENTER POLICY CHANGE AND FEE INCREASE APPROVALS:**
  - **Cash No Longer Accepted:** Ms. Connolly made a motion effective November 1, 2017, the member center will no longer accept cash payments. Credit and debit cards will be accepted transaction payment options. Mr. DiFabio seconded the motion and all voted in favor.
  
  - **Bar Code & Proximity Card Increase:** Ms. Connolly made a motion effective November 1, 2017, there shall be an increase in the fees for bar codes and proximity cards in accordance with the schedule which was provided to the Master Board as an attachment to the June 6, 2017 email from Carol Connolly to the Board. Mr. Skonie seconded the motion and all voted in favor.
  
  - **Electronic Transfer of Forms/Funds:** Ms. Schienke made a motion to approve the developing and arrangement to provide electronic transfer of forms and funds through Sandcastle Management with the objective being to better manage, properly track and gather data regarding renters and guests at Falling Waters. Mr. Skonie seconded the motion and all voted in favor.

**ADJOURNMENT:** With no further business to discuss, a motion was made and seconded to adjourn meeting at **12:30 PM**; all voted in favor.

Respectfully Submitted,  
Damian Schaeffer, CAM  
Sandcastle Community Management